

VENUE COMPARISON *worksheets*

	VENUE #1		VENUE #2		VENUE #3	
VENUE NAME						
VENUE ADDRESS						
CONTACT NAME						
EMAIL/PHONE						
ESSENTIAL INFORMATION						
DATES AVAILABLE						
CAPACITY	INDOOR #:	OUTDOOR #:	INDOOR #:	OUTDOOR #:	INDOOR #:	OUTDOOR #:
CEREMONY SPACE	INDOOR <input type="radio"/>	OUTDOOR <input type="radio"/>	INDOOR <input type="radio"/>	OUTDOOR <input type="radio"/>	INDOOR <input type="radio"/>	OUTDOOR <input type="radio"/>
RECEPTION SPACE	INDOOR <input type="radio"/>	OUTDOOR <input type="radio"/>	INDOOR <input type="radio"/>	OUTDOOR <input type="radio"/>	INDOOR <input type="radio"/>	OUTDOOR <input type="radio"/>
GETTING READY SUITE	YES <input type="radio"/>	NO <input type="radio"/>	YES <input type="radio"/>	NO <input type="radio"/>	YES <input type="radio"/>	NO <input type="radio"/>
WHEELCHAIR ACCESS	YES <input type="radio"/>	NO <input type="radio"/>	YES <input type="radio"/>	NO <input type="radio"/>	YES <input type="radio"/>	NO <input type="radio"/>
ON-SITE PARKING	YES <input type="radio"/>	NO <input type="radio"/>	YES <input type="radio"/>	NO <input type="radio"/>	YES <input type="radio"/>	NO <input type="radio"/>
ON-SITE COORDINATOR	YES <input type="radio"/>	NO <input type="radio"/>	YES <input type="radio"/>	NO <input type="radio"/>	YES <input type="radio"/>	NO <input type="radio"/>
PACKAGES + PRICING						
CATERING IN-HOUSE / PREFERRED LIST / BYO FOOD & BEVERAGE MINIMUM?						
ALCOHOL IN-HOUSE / BYO / CORKAGE FEE?						
RENTAL FEE HOW MANY HOURS ARE INCLUDED?						
DEPOSIT AMOUNT						
DEPOSIT DUE DATE						
WHAT WE LIKED MOST ABOUT THIS VENUE						